



Be a part of the East Elgin Community Complex team!

CASUAL STAFF

The East Elgin Community Complex is currently accepting applications for Casual Staff. Assisting with the day to day operations and programs and events in this multi use facility, your experience with cleaning and maintenance, special event set up and tear down and program activities will be an asset.

PART TIME FACILITY OPERATOR

The East Elgin Community Complex is looking for a dynamic, flexible individual to join our team of facility operators.

Reporting to our Chief Operator/Lead Hand, you will be involved in a diverse range of job activities including ice maintenance, facility repairs and maintenance, record keeping, event/rental/program set up and tear down, supervision of casual staff and a strong commitment to occupational health and safety.

Qualifications and experience required:

- Grade 12 or equivalent
- Basic Refrigeration is an asset (*For more information on Basic Refrigeration, go to the Ontario Recreation Facilities Association website at www.orfa.com*)
- Arena setting experience is an asset
- Self starter and able to work with minimal supervision
- Able to supervise and motivate casual staff
- Shift work and weekend work is required
- A valid Class "G" Ontario driver's license is an asset

Job information is available at the address below.

East Elgin Community Complex
531 Talbot Street West
Aylmer, ON N5H 2T9
Phone (519) 773-5631
Fax (519) 773-5755

tklachan@eastelgincommunitycomplex.ca

Your confidential resume must be submitted by mail, fax or email no later than **Monday, September 12, 2011**. We thank all those who apply and acknowledge that only those selected for an interview will be contacted.

In accordance with the *Municipal Freedom of Information and Protection of Privacy Act*, personal information is collected under the authority of the *Municipal Act, 2001*, and will be used for the purpose of candidate selection.